ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

ವಿಟಿಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ,

VISVESVARAYA TECHNOLOGICAL UNIVERSITY

State University of Government of Karnataka Established as per the VTU Act, 1994 "JnanaSangama" Belagavi-590018, Karnataka, India

Prof. B. E. Rangaswamy, Ph.D	Phone: (0831) 2498100
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VTU/MYS/VTU-COE/HMCS/(07/2024-25	Date: 07-01-2025

Circular

Sub: Registration for Online Skill Enhancement Courses in place of Internship Programme – reg

Ref: 1) VTU/BOS/BGM/internship/618/S01/2024-25/238 dated 23-08-2024
2) Hon'ble Vice Chancellor's approval dated 04-08-2024
3) VTU/BGM/BOS/internship/ 623/2024-25/2663

With reference to the above subject, to facilitate the student's registrations for Online Skill Enhancement Courses, registrations are open and the last date for the same is 31-01-2025.

The students can register for Skill Enhancement Courses in place of Internship Programme and the Skill Enhancement Courses are available at https://online.vtu.ac.in/category/courses/Skill-Enhancement-Course

All the Principals are requested to inform about this circular to the concerned faculties and students.

By Order,

Registrar

07/01/25

To,

1. The Principals of all Constituent, Affiliated, and Affiliated Autonomous Engineering Colleges under VTU, Belagavi.
2. The Chairpersons/ Program Coordinators of all the Departments, Center's for PG Studies in Muddenahall, Belagavi, Kalaburagi and Mysuru - for information and needful.

Copy to:

1. The Hon'ble Vice- Chancellor through the secretary to VC, VTU Belagavi for kind information.
2. The PS to Registrar, VTU, Belagavi.
3. The Registrar (evaluation), VTU Belagavi for information.
4. The Finance Officer, VTU Belagavi for information.
5. The Regional Directors (I/c) of all the regional offices of VTU for circulation to all the principals of your region.
6. The Director ITI SMU, VTU Belagavi - to upload the Circular on the VTU Web portal.
7. Smt. Prakruthi P, Special Officer VTU COE/Global Campus, Mysuru.
8. All the concerned Special Officer/s and caseworkers/s of the academic section, VTU, Belagavi.
9. Office file.

Virtual Internships / Skill Enhancement Courses

About:

The **Virtual Internships / Skill Enhancement Courses (SEC)** are flexible alternatives to traditional internships. Students can complete their final year(15-Credit) mandatory internship with these courses in a hassle-free way.,

These are designed to equip students with specialized skills that complement their academic knowledge and prepare them for the evolving demands of the industry. These courses offer flexibility and are accessible to students across all branches of study, enabling them to tailor their learning experience according to their career aspirations.

Credit Options:

Option 1: Bundled Program

- Select any 1 program consisting of 5 bundled courses, totalling to 15 credits

Option 2: Individual Courses

- Choose 5 individual courses, each worth 3 credits

15 - Credit Bundled Programs available for Enrolment are:

1. Graphics Designing - Virtual Internship program
2. Programming Combo Skill Program
3. Job-Ready Pro: Python, React, MS Office, Data Structures & Interview Mastery
4. Digital Marketing and SEO - Virtual Internship Program
5. Web Development and React with Python - Virtual Internship Program
6. Business Management and Analytics with Cloud Architecture - Virtual Internship Program
7. Photography and video production with Adobe lightroom - Virtual Internship Program
8. UX Design, Game Design and development - Virtual Internship Program
9. Entrepreneurship and Business Administration - Virtual Internship Program

3 Credit Courses available for Enrolment are:

1. (Credits - 03) Computer Programming Skill with C
2. (Credits - 03) Interview preparation - (Corporate Skills)
3. (Credits - 03) MS Excel Basic to Advance level
4. (Credits - 03) Android App Development with Kotlin Essentials - (App development Skills)
5. (Credits - 03) React Full stack (Web/App development Skills)
6. (Credits - 03) Employability skill course - (Corporate Skills)
7. (Credits - 03) Skill enhancement with Data structure algorithm - (C language)
8. (Credits - 03) Python Essentials and Libraries for Data Science
9. (Credits - 03) Object Oriented Programming using C++ - (Programming Skills)
10. (Credits - 03) Comprehensive Graphic Design
11. (Credits - 03) Introduction to Digital Marketing
12. (Credits - 03) Budget Graphic Design
13. (Credits - 03) SEO & Digital Marketing
14. (Credits - 03) Social Media Marketing
15. (Credits - 03) UX Design Certificate
16. (Credits - 03) Leadership & Management
17. (Credits - 02) HR Employee Management
18. (Credits - 03) Master Excel Data Analysis and Visualization
19. (Credits - 03) Project Management
20. (Credits - 03) E-Commerce Training Course Online
21. (Credits - 03) Data Analytics Certification Course
22. (Credits - 03) How To Start A Business: Online Course
23. (Credits - 03) Online Coding & Technology Course
24. (Credits -03) Computer Science Course Online
25. (Credits - 03) Web Development Course Online
26. (Credits - 03) Photoshop Course Online
27. (Credits - 03) Online Cloud Architecture Course
28. (Credits - 03) Video Production Course Online
29. (Credits - 03) Adobe Lightroom Online Course

Regarding fee structure:

1.   Students can opt for '15 Credit Programs'. Course enrolment fee for a 15 Credit program will be ₹5000 and there will be 2 exams (Online assessment/MCQs) for the whole Program, fee for each exam will be ₹1000. So, total exam fee will be ₹2000

(OR)

2.   Students can opt for 5 individual courses each of 3 credits. Course enrolment fee for one 3-credit Skill enhancement course is ₹1000 and exam fee for one 3-credit course is ₹1000.

Completion of Skill Enhancement Courses involves following steps:
   A. Account creation
   B. SEC Application/ Registration
   C. Course enrolment
   D. Attending Quizzes (MCQs)
   E. SEC Exam Registration/Application
   F. Slot Booking
   G. Online Assessment/Examination (MCQs)

A. Creating student account
   1. Go to **https://online.vtu.ac.in/** link.
   2. Click on the **Sign In** button on the top right corner.
   3. If you are a **new user**, click on **Create an account.**
   4. Fill your email, Phone number, Name and create a new password.
   5. Click **Sign Up**, enter OTP.
   6. **Login** by entering your email ID and password.
   7. You will be taken to the Student **dashboard**, where your student details will be displayed.

B. Procedure to fill application / Registration procedure

1. Go to **https://online.vtu.ac.in/**
2. Click on the **Sign In** button on the top right corner.
3. **Login** by entering your email ID and password.
4. You will be taken to the Student **dashboard**, click on **Academics** on the top right corner, then click on **Apply For Skill Enhancement Course**.
5. Fill the details and **submit** the form.

Note: No fees are required to register/ fill application. The application form is available for free, making it easily accessible to all.

C. Course Enrolment Procedure

For 15-Credit Programs**:**
1. **Login** to your account by entering your email ID and password.
2. You will be taken to the Student **dashboard**, click on **My Learning** at the left.
3. Click on **Browse More Course**.
4. On the left, Under **Parent Categories**, click on **Skill Enhancement Courses**.
5. Click on the Program you would like to enrol in.
6. You will be taken to the **Program Overview page**, Click on **Apply Now**.
7. You will be taken to the **checkout page**; payment details will be displayed.
8. Click on **Pay** and complete the payment.
9. Now you are enrolled in the Program, Click on **Profile** Picture then Click **My Learning**.
10. You can find the details under the **Program** section. Simply click the **View** button to see the courses included in that program.
11. Access your course content by clicking the **Start** button.

For 3-Credit Courses:
1. Login to your account by entering your email ID and password.
2. You will be taken to the Student **dashboard**, click on **My Learning** at the left.
3. Click on **Browse More Course**

4. On the left, Under **Parent Categories**, click on **Skill Enhancement Courses.**

5. Scroll down and click on the 3-Credit course you would like to enrol in.

6. You will be taken to **Course Overview page**, Click on **Enroll the Course.**

7. You will be taken to the **checkout page**; payment details will be displayed

8. Click on **Pay** and complete the payment.

9. Now you are enrolled in the course, Click on **Profile** Picture then Click **My Learning**.

10. Access your course content by clicking the **Start** button.

D. Procedure to attend quizzes

1. **Log in** to your account and navigate to the **Dashboard**.

2. Click on the **My Learning** tab in the **Dashboard**.

3. You will see a list of all the courses and programs you are enrolled in.

4. If you have enrolled in to **15 credit** program, click on **View** button to view the courses under that program

5. Click on the **Start** button next to the course name.

6. You will be taken to the **Course Content page**.

7. Complete watching the **video lessons** for the course.

8. Scroll down to the **Quiz** section located under the video playing section.

9. Click on the **Quiz** section to view the available quizzes.

10. Select the quiz you want to attend and click on the **Start Quiz** button.

11. Read the **terms and conditions** carefully before proceeding.

12. Agree to the **terms and conditions** and click on the **Start Quiz** button again to begin the quiz.

13. Complete the quiz and **submit** your answers.

14. To **view** your quiz score, click on the **Leaderboard**.

15. You will see your **score** and **ranking** compared to other students.

E. Procedure for SEC Exam Registration

1. **Login** to your account, then click on **My Learning**.

2. In the **My Learning** tab all the enrolled programs/courses will be available. Go to a course/program for which you wanted to apply for exam

3. Click on **Apply for exam** button below the Program/course title

4. At the bottom, there will be a field to select the course. In the dropdown select the course which you would like to appear for the exam.

5. Click on **Save and Continue**. Exam fee will be displayed.

6. Click on **Pay now** and complete the payment. You can check the status of your exam application under **My Application** in the student dashboard.

F. Procedure for slot booking

1. **Log in** to your account and navigate to the **Dashboard**.

2. Click on the **My Application** tab in the **Dashboard**.

3. Check that your application status is **Paid** for the course you want to book a slot for.

4. Click on the **Book Now** button in front of the course name.

5. You will be taken to the **Slot Booking** page. View all booked slot details displayed on this page, including date, time, and exam status information.

6. Click on the **Book a slot** button to initiate the slot booking process. A slot booking pop-up window will appear, prompting you to select your preferred slot details.

7. Select the **course** from the **dropdown** menu.

8. Choose a **date and time** slot from the available options.

9. Verify that the selected slot details are correct.

10. Click on the **Book now** button to **confirm** your slot booking.

11. View Booked Slot Details in **Slot Booking** page for confirmation.

G. Procedure for attending Online Proctored Assessment/Exam (MCQs)

1. Go to **My Applications** and click **Book Now** next to your exam application.

2. On the scheduled date and time, click the **Start** button next to your course.

3. Read and agree to the **terms and conditions**.

4. Click **Enter Exam** to begin.

5. Complete the exam, **submit** your answers, and **view** your score.